

June 2017

Dear Parents and Carers,

I am pleased to confirm that your child will visit Earl Mortimer College and Sixth Form Centre on **Thursday 29<sup>th</sup> June 2017** for the **Induction Day**. We aim to give each student a full day of lessons to further enhance familiarity with their new College before “the big day” on Wednesday 6<sup>th</sup> September 2017 when we start the new year.

All students should meet me in the Community Theatre of the College that morning. We will start at **8:45am** prompt; this is our normal start time. Most students arrive from 8:30am. We have arranged with the bus companies for students to travel on their scheduled buses if necessary.

The attached form is a significant document for you to complete this week please. During their time at Earl Mortimer College and Sixth Form Centre, your child will be placed in a mixed ability Tutor Group where registration will take place for twenty minutes each day. In order to establish the most favourable mix of students in each tutor group, we ask that you complete the form. We will do our best to meet as many requests as possible. Regular lessons will be arranged differently.

At the end of the day, you can either arrange to meet your child at 3pm on the Courtyard at the front of the College, or you may allow your child to make his/her own way home at 3:05pm as they will do in September. In order that we are aware of your intentions, please tick the appropriate box on the attached form. *Please make sure that your child fully understands the arrangements that you have made for the end of the day to avoid any confusion.*

I am looking forward to meeting you at the very important evening presentation with **all Parents and Carers** on the same day (Thursday, 29<sup>th</sup> June, 2017). This will commence at **6:00pm** in the Community Theatre. You will receive a full **Welcome Pack** with lots of information inside. The introductory talk will be followed by an opportunity to meet the Year 7 Tutor Team. I will also be available, along with Mrs D Blackmore (Vice Principal), Mr J Wharam (Assistant Principal and Year 7 Pastoral Leader), Mr P South (Assistant Principal), Mr N Maddock (Assistant Principal and Sixth Form Pastoral Leader) and our Special Educational Needs Co-ordinator, Mrs J Common.

You will also receive a free copy of the latest edition of our **Moving Up Magazine** for the students of Year 6. Inside you will find useful information including details of the uniform. Uniform and sports kit suppliers will also be in attendance, providing Parents and Carers with the opportunity to place orders for the smart Earl Mortimer College uniform. Ties, College blazer badges and the new optional weather-proof jackets will also be available for purchase. The catering team will also be in attendance to discuss the broad range of food and drink on offer in the canteen each day.

I hope that you will make every effort to attend this meeting at the start of your child's secondary education. We are dedicated to create a positive working partnership between Earl Mortimer College staff, parents and carers.

We look forward to welcoming you.

Yours sincerely,

**A LONG  
PRINCIPAL**



**EARL MORTIMER  
COLLEGE**

**& Sixth Form Centre**

**South Street  
Leominster  
Herefordshire  
HR6 8JJ**

**Principal:**  
Mr Adrian Long  
BA Hons, MA, PGCE, NPOH

**E-mail:**  
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01568 613221

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**EARL MORTIMER COLLEGE AND SIXTH FORM CENTRE:  
YEAR 6 INDUCTION DAY 2017**

<b>Student's Name</b> (IN CAPITALS)	
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<b>Primary School</b>	
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Are there one or two particular pupils that you would like, if possible, to be in the same Tutor Group for registration? (*Just 20 mins per day with your Tutor. You will be in mixed classes for the rest of the time*)

1)

2)

3)

Is there a particular pupil that you would like, if possible, to be kept apart from during Tutor Time (and why)?

I will be collecting my child from Earl Mortimer College at 3:05pm.

My child will be catching the scheduled service bus at 3:05pm.

I give my child permission to walk home from the College at 3:05pm.

**Parent Name:**

**Signature**

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**Your Year 6 Teacher:**

**Signature**

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**PLEASE RETURN THIS FORM TO YOUR TEACHER OR STRAIGHT TO MR WHARAM AT EARL MORTIMER COLLEGE AND SIXTH FORM CENTRE BY FRIDAY 23<sup>rd</sup> JUNE, 2017. THANKS.**

In order that we can advise our College Canteen as to how many meals will normally be required in September, please tick the boxes below, as appropriate. ***You will need a packed lunch on 29<sup>th</sup> June unless you are entitled to free school meals.***

My child will normally bring their own **PACKED LUNCH** when they start in September

My child is entitled to a free school meal

My child will normally purchase a school meal daily

Water is available to all diners from water fountains, free of charge.  
Please bring a bottle if you wish to use this facility.